

Republic of the Philippines  
Department of Labor and Employment  
**PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION**

**CONTRACT OF EMPLOYMENT**

**KNOW ALL MEN BY THESE PRESENTS:**

This Contract, entered into voluntarily by and between:

Name of Seafarer: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_  
SIRB: \_\_\_\_\_ SRC. : \_\_\_\_\_ Licensed No. : \_\_\_\_\_  
Hereinafter referred to as seafarer

**And**

Name of Agent: \_\_\_\_\_  
Name of Principal / Ship Owner: \_\_\_\_\_  
Address of Principal / Ship Owner: \_\_\_\_\_  
For the following vessel:  
Name of Vessel: \_\_\_\_\_  
IMO Number: \_\_\_\_\_ Gross Registered Tonnage (GRT): \_\_\_\_\_ Year Built: \_\_\_\_\_  
Flag: \_\_\_\_\_ Type of Vessel: \_\_\_\_\_ Classification Society: \_\_\_\_\_  
Hereinafter referred to as Employer

**WITNESSETH**

1. That the seafarer shall be employed on board under the following terms and conditions:

1.1 Duration of Contract: \_\_\_\_\_  
1.2 Position: \_\_\_\_\_  
1.3 Basic Monthly Salary: \_\_\_\_\_  
1.4 Hours of Work: \_\_\_\_\_  
1.5 Overtime: \_\_\_\_\_  
1.6 Vacation Leave Pay: \_\_\_\_\_  
1.7 Point of Hire: \_\_\_\_\_ **MANILA, PHILIPPINES** \_\_\_\_\_  
1.8 Collective Bargaining, if any: \_\_\_\_\_

2. The herein terms and conditions in accordance with POEA Governing Board Resolution No. 09 and Memorandum Circular No. 10, both series of 2010, shall be strictly faithfully observed.
3. Any alterations or changes, in any part of this Contract shall be evaluated, verified, processed and approved the Philippine Overseas Employment Administration (POEA). Upon approval, the same shall be deemed an integral part of the Standard Terms and Conditions Governing the Employment of Filipino Seafarers On-Board Ocean Going Vessel.
4. Violations of the terms and conditions of this Contract with its approved addendum shall be ground for disciplinary actions against the erring party.

**IN WITNESS WHEREOF** the parties have hereto set their hands this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_  
at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Seafarer

\_\_\_\_\_  
For the Employer  
Name of Signature / Designation

Verified and approved by the POEA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Signature of POEA Official